



BOARD OF DIRECTORS RETREAT MINUTES

July 26-27, 2011

Leland Stanford Mansion, Sacramento CA

www.stanfordmansion.org

Board present: Micheline LeBlanc, Robert Craven, Kurt Larsen,
Joyce Miller, Diana Paradise, Kyle Brumbaugh, Ray Chavez, &
Ken Shelton

Board absent: Lainie Rowell

Staff present: Mike Lawrence, Marisol Valles

Guests: Bonnie Marks, Jerry Green, Cliff Rudnick



Board Retreat July 26, 2011



8:30 AM - 4:00 PM

Activities facilitated by Bonnie Marks; meeting minutes not requested.

Desired Outcomes:

- ☛ Understand the marks of an effective board
- ☛ Consider CUE's business plan and key activities from the point of view of our clients
- ☛ Develop shared understanding of the Marketing and Operations Plans
- ☛ Set some personal goals to support CUE's long-term success

Day 2 Business Minutes
(board document numbers included in italics)

- I. Call to Order: 8:30 AM
Meeting was called to order by Micheline LeBlanc at 9:15 am. Micheline thanked Bonnie Marks for facilitating the 1st day agenda and reminded all present to choose one of the seven norms we adopted to practice throughout the meeting.
- II. Student work: Diana Paradise
Youth Voice (Adobe) provides software, training, curriculum, support, and publication of student work.
Contact: Patricia Cogley, Program Manager pcogley@adobe.com
<http://youthvoices.adobe.com/resources/>
- III. Agenda Approval - 1 **(Passed)**
Joyce Miller moved to approve the board agenda. Ray Chavez seconded.
Agenda was approved.
- IV. Approval of June Minutes (2: 6/1, 6/17) - 2a, b. Robert Craven moved to approve the board minutes as amended. Joyce Miller seconded. Minutes were approved.
(Both Passed)
- V. Closed Session
- VI. New Business
- A. By-law changes - 3
1. Article 6.4 BOD member removal **(Passed)**
Kurt Larsen moved to approve the article as presented. Kyle Brumbaugh seconded. By 2/3rds vote, motion passed.
2. Article XIII and Article 5.8b -
Robert's Rules Language update **(Passed)**
Joyce Miller moved to approve the article as presented. Ray Chavez seconded. By 2/3rds vote, motion passed.
3. Article XII - By-laws amendments clause **(Passed)**
Kyle Brumbaugh moved to approve the article as presented. Ken Shelton seconded. By 2/3rds vote, motion passed.
- B. Committee Chair Recommendations - 4 **(Passed)**
Diana Paradise moved to approve the Committee Chair Recommendations. Kurt Larsen seconded. The motion passed.
- C. New Online Conference MOU - 5 **(Passed)**
Joyce Miller moved to approve the MOU. Kyle Brumbaugh seconded. The motion passed. Recommend holding the first event in Sacramento & to encourage legislative staff to attend.
- D. BOD meeting dates 2011-2012 - 6 **(Passed)**
Kyle Brumbaugh moved to accept meeting dates as amended. Ray Chavez seconded. The motion passed.
- E. Awards Committee Policy Change - 7 **(Passed)**
Kurt Larsen moved to accept the proposed revision. Joyce Miller seconded. The motion passed. The scholarship award was proposed by D & D Security, who wanted to donate; however, did not have the means to identify and award a deserving student.

- F. San Diego by-laws change - 8 **(Passed)**
Kurt Larsen moved to approve the by-laws changes. Diana Paradise seconded. The motion passed.
- G. Finance Committee – Assistant Treasurer **(Passed)**
Joyce Miller moved to elect Ray Chavez as Assistant Treasurer. Diana Paradise seconded. The motion passed.
- H. Executive Committee –Members At Large
- I. Committees, SIG, and Affiliate Liaisons - 9

VII. Reports

- A. CTA Update (Jerry Green) - 10a | To see the new 40-page CTA research report on QEIA progress, along with videos of teacher interviews, go to www.cta.org/Issues-and-Action/QEIA/QEIA.
- B. CDE Update (Cliff Rudnick) - 10b
12:00 – 12:45 Lunch
- C. Treasurer's Report - 11a-c
NOTE: Reports D - H stand as presented.
- D. Director of Operations Report - 12
- E. CUEtoYOU Report - 13
Additionally, here is the URL for the CUEtoYOU calendar.
<https://www.google.com/calendar/ical/lq93732kqo1bgg6p6gqf6s8%40group.calendar.google.com/private-a7456fd8c4fc41c2a54d0b804e252823/basic.ics>
- F. Leading Edge Certification Report - 14
- G. ISTE 2012 Report - 15
- H. Executive Director Report - 16
 - a. 2011-2012 Goals and Deliverables - 16a **(Passed)**
Kurt Larsen moved to approve the goals and deliverables with modifications as proposed--the president will work with the ED to refine final version. Ken Shelton seconded. The motion passed.

VIII. Adjournment **(Passed)** 2:00 PM

Before adjourning, Micheline asked that we make a practice of focusing on one of the *Seven Norms of Collaborative Work (Garmston & Wellman)* during each meeting throughout the year. As quick reference, see: <http://www.state.gov/m/a/os/43984.htm>. Ken Shelton moved to adjourn. Joyce Miller seconded. The motion passed.

- I X. Executive Committee Meeting (see separate minutes) 2:10 – 3:20 PM
 - A. SIG/Affiliate Budget Proposal
 - B. Nominating Committee Policy change
 - C. Scholarship Program Procedure
 - D. Restructure Affiliate, SIG, and Committee reports
 - E. Professional Development – half time position
 - F. BOD Goals
 - G. BOD performance - criteria & “evaluation”
 - H. Affiliate & SIG Support